



ASSESSMENT MATERIAL EVIDENCE GUIDE Qualification LEN0101.v1 Level: 1 Credit: 4 Version: 1	LEN0101C.v1 Apply a problem solving method																																													
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ASSESSMENT AND ASSESSOR DETAILS	<table border="0"><tr><td>Competent</td><td>☐</td><td>Not Yet Competent</td><td>☐</td></tr><tr><td>Assessment</td><td>☐</td><td>Re-Assessment</td><td>☐</td></tr><tr><td>Assessor Name:</td><td colspan="3">Assessor Code</td></tr><tr><td>Assessor Signature</td><td colspan="3">Date</td></tr><tr><td></td><td></td><td>DD</td><td>MM</td></tr><tr><td></td><td></td><td>YYYY</td><td></td></tr></table>	Competent	☐	Not Yet Competent	☐	Assessment	☐	Re-Assessment	☐	Assessor Name:	Assessor Code			Assessor Signature	Date					DD	MM			YYYY																						
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ASSESSMENT RESULTS SUMMARY FORM	You can use this coversheet as an <i>Assessment Results Summary Form</i> . Simply post a photocopy of this completed coversheet to NAVTTTC																																													
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ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME:

FATHER NAME:

ACTIVITY		METHOD			DESIRED OUTCOMES	RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: APPLY A PROBLEM SOLVING METHOD	COMPETENT	NOT YET COMPETENT
Knowledge Assessment	✓				- Answer all questions in the knowledge assessment on the following topics: ✓ Define problem ✓ Consult a method for solving an identified problem after consulting with senior ✓ Apply the problem solving method under the supervision and guidance of senior		
Other Requirements	✓	✓	✓	✓	- All learner log books and formative assessments completed by Instructor including; ✓ Observations ✓ Demonstrations ✓ Questions and recorded answers - Any work completed as course assignments - Completed short report - Completed work forms - Completed job cards		

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CANDIDATE ASSESSMENT

Candidate Name:

Father Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following knowledge assessment within 1 hour timeframe on the following topics:

- Define problem
- Consult a method for solving an identified problem after consulting from senior
- Apply the problem solving method under the supervision & guidance of senior

ACTIVITIES	CANDIDATE RESPONSE
1. Complete knowledge assessment	• Answer all questions in the knowledge assessment on the following topics: • Define problem: ✓ Nature of problem, parties involved, and the effects it may have ✓ Ownership of problem, responsibility, its sphere of influence and authority • Consult a method for solving an identified problem after consulting with senior: ✓ Problem solving methods in terms of processes to be undertaken ✓ Problem solving method in terms of its suitability • Apply the problem solving method under the supervision and guidance of senior: ✓ Application of a chosen method ✓ Outcome of the problem ✓ Implementing a conclusion to the problem
2. Other requirements	• All learner log books and formative assessments completed by Instructor including; ✓ Observations ✓ Demonstrations ✓ Questions and recorded answers • Any work completed as course assignments on using problem-solving method/s • Completed work forms • Completed job cards

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ASSESSOR JUDGEMENT GUIDE

Candidate Name:

Father Name:

INSTRUCTIONS FOR ASSESSOR

THIS SECTION CONTAINS MINIMUM EVIDENCE REQUIREMENTS.

Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO		ASSESSOR COMMENTS
1. Completed knowledge assessment	The candidate correctly answered all questions in the knowledge assessment on the following topics:			
	- Define problem: ✓ Nature of problem, parties involved, and the effects it may have ✓ Ownership of problem, responsibility, its sphere of influence and authority			
	- Consult a method for solving an identified problem after consulting with senior: ✓ Problem solving methods in terms of processes to be undertaken ✓ Problem solving method in terms of its suitability			
	- Apply the problem solving method under the supervision and guidance of senior: ✓ Application of a chosen method ✓ Outcome of the problem ✓ Implementing a conclusion to the problem			
2. Other requirements	- All learner log books and formative assessments completed by Instructor including; ✓ Observations ✓ Demonstrations ✓ Questions and recorded answers - Any work completed as course assignments on using problem-solving method/s - Completed work forms - Completed job cards			

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LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

Instructions	This section contains information regarding; • Context of the assessment • List of required tools and equipment. • List of consumable items required during the service
1. Context of Assessment	This knowledge assessment will be conducted in a knowledge assessment environment

2. List of consumable items required		
S. No	Consumable and non-consumable Items	Quantity
1	A 4 Papers	05 each
2	Led Pencil's	05 each
3	Eraser	05 each
4	Sharpener	05 each
5	Ruler	05 each
6	Highlighter	05 each